

# How to Update Your Vaccination Status in uNivUS

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Please contact IT Care at 6516 2080 or <u>itcare@nus.edu.sg</u> if you need further clarification.

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### **Instructions Overview**

- 1. Download the vaccination certificate to your phone
  - a. For certificates issued in Singapore download the certificate from the HealthHub mobile app or <a href="https://www.healthhub.sg">https://www.healthhub.sg</a> (Refer to Step 1).
  - b. For certificates issued overseas Please refer to this <u>document</u> for more information.
- 2. Navigate to the 'Vaccination' tab (*Refer to Step 2*).
- 3. Upload the certificate to uNivUS (*Refer to Step 3*).
  - a. Users with Singapore certificates that are successfully uploaded will have their vaccination status updated immediately.

### **Step 1 - Download the Vaccination Certificate**

#### 1.1. Downloading from HealthHub mobile app

- 1. Launch the HealthHub app on your mobile phone.
- 2. Click on the "COVID-19 RECORDS" link and login with your SingPass account.



3. Once the summary is displayed, click on the "Download PDF" link.



4. The vaccination certificate will be displayed on the screen. Download the file to your mobile device and remember the filename. The specific steps for downloading will vary depending on the device being used and the device OS. Refer to Appendix A for sample screenshots for reference.

#### 1.2. Downloading from HealthHub website

- 1. Go to <u>https://www.healthhub.sg</u> website.
- 2. Click on the "COVID-19 RECORDS" link and login with your SingPass account.

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3. Once the summary is displayed, click on the "Download PDF" link.

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	03 MAY 2021	
	RAFFLES MEDICAL VACCINATION CENTRE @ PUNGGOL 21 CC	
	05 APR 2021	
	RAFFLES MEDICAL VACCINATION CENTRE @ PUNGGOL 21 CC	
	View more	

4. The vaccination certificate will be displayed on the screen. Download the file to your mobile device and remember the filename. The specific steps for downloading will vary depending on the device being used and the device OS. Refer to Appendix A for sample screenshots for reference.

### Step 2 - Navigate to the "Vaccination" Tab

- 1. Launch uNivUS.
- 2. Go to the Health Declaration app and click on the "Vaccination" Tab.



# **Step 3 – Upload the Vaccination Certificate to uNivUS**

1. If you have received your vaccination in Singapore, click "Upload Singapore Certificate". Please ensure you upload the original PDF downloaded from Health Hub.



2. After successfully uploading your vaccination certificate, your screen will automatically be refreshed and should look like this:

The function to upload overseas issued vaccination certificate has been discontinued since 11 Oct 2021. <u>Please click here for more information on the process to get the vaccination recognized locally in Singapore</u>.

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# Appendix A – Sample Screens

Below are <u>sample</u> screenshots on how to download the certificate to your mobile device and how to upload it to uNivUS. The screenshots are provided <u>for reference only</u> and may not be applicable for all types of devices.

#### Downloading the Certificate on Android Device (sample only)



#### Downloading the Certificate on iOS Device (sample only)



#### Uploading the Certificate to uNivUS on Android Device (sample only)



#### Uploading the Certificate to uNivUS on iOS Device (sample only)



# **Appendix B – Error Messages**

Error message: "Ooops, non-PDF certificates are not accepted. Please try again."

Resolution: This error message is displayed when you upload an invalid file for Singapore issued certificates. Please ensure you upload the original <u>PDF file</u> from Health Hub. Other types of files will not be accepted.

Error message: "Ooops, something went wrong with the upload. Please try again."

#### **Resolution:**

1. Please check the file size limit should not exceed 1 MB in size.

2. Please ensure the file is not corrupted. Download the file again from the source if needed.