
Ref: OSHE 017/21

CIRCULAR 15

25 May 2021

All Staff and Students

COVID-19: NEW UPDATES FOR LEAVE OF ABSENCE AND OVERSEAS TRAVEL

1. Updated criteria for LOA for staff/students residing in the same household as a PUQ

- a. In [OSHE Circular 27](#) on Leave of Absence (LOA) and Overseas Travel, it was spelt out that staff/students residing in the same household as a Person Under Quarantine (PUQ) on a Home Quarantine Order (HQO) will be given LOA for the duration of the household member's QO period.
- b. **With effect from 26 May 2021**, the LOA will be extended to staff/students staying in the same household as individuals who are served QO and awaiting transportation to Government Quarantine Facility (GQF).
- c. When a household member of the staff/student is notified by the Ministry of Health (MOH) to be on QO and awaiting transportation to GQF, the staff/student is to inform his/her Department/Faculty and to go home immediately/stay at home and work/study from home. The staff/student will be placed on LOA starting from the same day as the household member's MOH notification.
- d. The LOA issued to the staff/student will be rescinded once the PUQ is tested negative for COVID-19 at the GQF.

2. Overseas Travel

a. Overseas Travel Declaration (OTD)

Presently, all staff and students are required to declare their travel plans in the [OTD system](#) from 1 June 2020 to 30 June 2021. You will need to update your OTD declaration only if there are changes to your previously declared travel plan(s); any new travel plan(s); or as and when you have confirmed your travel plan(s).

If you had earlier declared 'No Travel' for the period from 1 June 2020 to 30 June 2021, the OTD system will extend your declared 'No Travel' status beyond 30 June 2021 until 31 December 2021.

You are, therefore, strongly advised to declare your travel plan(s) beyond 30 June 2021, for the period 1 July 2021 to 31 December 2021.

- b. Given the dynamic border control measures, staff and students are advised not to travel overseas or home during the vacation period, in view of the significant costs that they will incur upon re-entering Singapore such as their stay at a

dedicated Stay-Home Notice facility and COVID-19 testing, and any other prevailing costs at the point of re-entry. In addition, entry approval for Long Term Pass Holders is not guaranteed, and there may be delay should there be changes in the COVID-19 situation in Singapore or their home countries.

3. For COVID-19 matters, please email COVID-19@nus.edu.sg or contact the management office of your department. Thank you.

Dr Peck Thian Guan
Senior Director
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Stay updated:

- NUS circulars, FAQs, emergency contact numbers, as well as useful links on the COVID-19 situation are available at emergency.nus.edu.sg.
- The latest NUS-related news, research and commentaries on COVID-19 are available [here](#).
- Please refer to the [Ministry of Health](#) for the latest information on the COVID-19 situation in Singapore.